



During a Hurricane Tip Checklist

Hurricane season is from June 1st to November 30th. If you live near hurricane prone areas, have a plan of what to do before, during, and after a hurricane strikes. To get ready before a hurricane, here are some tips and suggestions to put a plan in place:

Tips for Business

- Turn off non-essential lighting, machinery and equipment. Anticipate power outages and surges; be prepared to shut down susceptible systems such as computers.
- Board up windows, operate shutters, tie down equipment, etc. as needed.
- Shut off all flammable and combustible liquid piping and gas lines at the source or entry into the property to reduce the likelihood of release if pipes are broken. When equipment or processes must be kept in operation, service to all other areas of the plant should be secured using isolation valving. Pipes should be properly supported and protected from wind and debris.
- Avoid elevators.
- The plant emergency organization should remain on site, if safe to do so, until the emergency has passed. Patrols should be made of the property looking for structural damage, fires, flooding, etc.
- Consider flooding potentials:
 - De-energize equipment which may be submerged.
 - Move equipment and stock to higher locations, or protect with sandbags.
 - Verify operation of pumps and other dewatering equipment

Prepare to Evacuate Under the Following Scenarios:

- If you are directed by local authorities to evacuate or given specific instructions, be sure to follow their evacuation instructions and other instructions.
- If you are in a mobile home or temporary structure – such shelter are particularly hazardous during hurricane no matter how well fastened to the ground.
- If in a high-rise building – hurricane winds are stronger at higher elevations

For more information, please visit Insurance Institute for Business & Home Safety at www.ready.gov/hurricanes or the American Red Cross at www.redcross.org/prepare/disaster/hurricane.

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